



Reference no

Log no

135

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	Edington Parish Hall Charity Reg. 309455		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Westbury
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	To replace the original (1886) leaded windows with like double glazed to create a warmer, eco friendly environment
Where will your project take place?	Edington Parish Hall, Edington, Westbury
When will your project take place?	As soon as financial provision is in place.
How many people will benefit from your project?	The whole community
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	The only not for profit meeting place in the village, to learn and enjoy each others company  26

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

As the only meeting place in the village for the whole range of ages, Under 5's group, Art and Crafts Group, Womens Institute, Tea Trolley ( Seniors tea afternoon), Parish Council meetings etc. not only the cultral prioties of the Community Plan but also the Social Care, Education and Transport

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

**After discussion with many of the users of the hall, the management committee realised that to increase the use of the hall and the comfort of those using it some major work had to be undertaken. the windows are part of a more extensive project to include new heating , roof renovation and ultimately new toilets and kitchen facilities.**

**Any other information about your project.**

### 3 - Management

**How many people are involved in the management of your group/organisation?**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text" value="7"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

By fund raising efforts and application to further funders.

**If you were not awarded the full amount requested, what would be the impact on your project?**

This would be difficult and would put back other parts of the project however more fund raising would have to be out in place as we feel the windows are a major part of the refurbishment to the hall.

**How will you know whether your project has made a difference in the community?**

More use of the building, happier hirers and the opportunity to expand the facilities offered to the people of Edington, whatever their age.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

Edington Parish Council who have indicated they will support the whole project although no specific amount has been mentioned. Wiltshire Council through Community First for other parts of the project

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:** 31st

**Month:** December

**Year:** 2009

**A - Total income:**

£6000.56

**B - Minus total expenditure:**

£6557.77

**Surplus/deficit for year: (A minus B)**

£(557.21)

**Free reserves held:**

£2511.54

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
New Windows	£6,500	Own fundraising/reserves	£3,250
	£		£
	£	Parish/town council	£
	£		£
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
	£		£
<b>Total Project Expenditure</b>	<b>£6,500</b>	<b>Total Project Income</b>	<b>£3,250</b>
<b>Total project income B</b>		<b>£3,250</b>	
<b>Total project expenditure A</b>		<b>£6,500</b>	
<b>Project shortfall A – B</b>		<b>£3,250</b>	
<b>Award sought from Wiltshire Council Area Board</b>		<b>£3,250</b>	
<b>Bank Details</b>			
Please give the name of the organisations' bank account e.g. Barclays			
Please give the title name of the organisations' bank account e.g. current			

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

This is part of a major project to make the Parish Hall suitable and give access to for all people in the village whatever their needs.

**b) How does your project work to promote inclusion, participation and good community relations?**

As the only community building ( only other meeting place is the pub) this project work will help to unite the villages of edington and Tinhead for both social and educaional needs.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal opportunities     Access audit     Environmental impact
  - Planning permission applied for (date)01/12/2010or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 01/11/2011

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**